

# **BELHELVE COMMUNITY COUNCIL**



## **APPROVED MINUTES of MEETING 20th May 2024 F2F and Online**

**Chair:** David Wallace; **Vice Chair:** Alex McIntyre **Treasurer:** Ewan Phipps  
**Secretary:** John Fletcher **Planning Reporter:** Graham Middleton  
**Communications Coordinator:** Carlyne Wood

**Members:** G Middleton, J Fletcher, D McKendrick,  
**Members Online:** E Phipps, C Wood  
**Apologies,** H Foxen, D Wallace G Drummond, A McIntyre, S Kerr

**Formartine Area Councillors:** Cllr Ritchie,  
**Online:** Cllr J Nicol  
**Apologies:** Cllr Johnston, Cllr Hassan (Previous meeting arrangement with BLC)

**Visitors:** T Sanders (BlackDog), David Gillespie (Balmedie)

### **1. Apologies & Introductions of any Visitors/Attendees**

All attendees were welcomed and asked everyone that all matters be addressed through the chair for the F2F meeting. and through C Wood for the Teams Meeting online. Introduction of all attendees

### **2. Chairmans Opening Remarks**

Chairman not present, so no opening remarks, J Fletcher to chair the meeting

### **3. CO-OPT New CC Member** (Mr S Kerr)

S Kerr not in attendance, defer to next meeting (June 17<sup>th</sup> 2024)

### **4. Declaration of Conflicts of Interest**

None

### **5. Police Matters & Report Review**

Police Scotland no officers present.

**Police report,** April report circulated. Report similar as usual, 8 reported incidents of anti-social behaviour in Balmedie, most of the children have been identified and after the school holidays the Community Officer will be going to the schools and also speaking to the parents. A few of the Balmedie residents have reported they feel intimidated in their own homes as these children are kicking doors and throwing eggs at windows, these incidents are frequent on a Friday evening and have been ongoing for a couple of months. Some house holders are getting to the stage of possibly leaving Balmedie The Police have responded by hoping they can get resources available to come and check the situation after speaking with their Inspector.

Blackdog has also had a spate of anti-social behaviour, carrying of knives and hammers was mentioned.

Cllr Nicol reported speaking to the Police they said they were not getting a lot of reports from Blackdog, but there were numerous reports from Balmedie. The Police are looking for more reporting and if anyone has ring door video footage this would help.

**ACTION:** Cllr Ritchie has advised the Balmedie resident that he would write to the Police or along with Cllr Nicol will speak with Officer in charge B Stewart about the gentleman's situation.

**ACTION:** Ask the Police to attend our next meeting

**ACTION:** C Wood to republish the 101 and form from the Police

**ACTION Completed:** Belhelvie Church Yard bench has been re-sited from its original position



**Police advised** to report all incidents even trivial ones to Police so they are being recorded and tell the BCC or BCC members so we can feed it back to the Police.

**Report** anonymously through the independent charity Crimestoppers 0800 555 111.

**Contact Police** on 101 or using the "Contact Us" form on the Police Scotland website

<https://www.scotland.police.uk/secureforms/contact/>

**Safe Drive Stay Alive Campaign:** <https://www.youtube.com/watch?v=bjhWWYEdNoc>

08090807060 <https://www2.sepa.org.uk/EnvironmentalEvents>

Police (non emergency) 101 Police /Fire Brigade (Emergency) 999

## **6. Resilience Planning Update (A McIntyre)**

A McIntyre not present, his update report is as follows:

**Belhelvie Parish Resilience Group Meeting (A McIntyre) 29<sup>th</sup> April 2024**

### **Potterton Community Centre Electrical Distribution Review**

A McIntyre and S Jenkins visited Potterton Community Centre on 26<sup>th</sup> March and noted details of the Distribution as far as possible. It was not possible to ascertain the entire distribution in the facility.

Following on from this visited it was concluded that the best way forward was to go with a standalone back up Distribution System. This would be hooked up to a portable external generator. AM tabled a preliminary block diagram. It was agreed that this be used to work up an estimate to submit the Aberdeenshire Council for Resilience Funding. Costs to be obtained for all items on the Block Diagram. **Action:** A McIntyre

### **Balmedie Leisure Centre Electrical Distribution**

A McIntyre and B Murray visited Balmedie Leisure Centre on 26<sup>th</sup> March and noted details of the Leisure Centre distribution network. This needs to be properly documented and actual loads and diversity considered before confirming optimal generator sizing. Action – produce load list identifying loads required in Resilience mode and to size a Resilience Generator considering actual loads and possible diversity. **Action:** A McIntyre

### **Satellite Phones**

A McIntyre got feedback on the potential use of satellite phones and conclusion was they were an expensive item and it was agreed to drop these for consideration.

### **Banter Article**

J Corbett has prepared the article for the banter. A follow up article will be included in the Autumn edition which will hopefully include the key contact numbers A copy of the article should be forwarded to Paul McKeown at Belhelvie Parish Church for possible inclusion in an article in the Church magazine. **Action:** J Corbett

### **Community Resilience Plan Document**

J Corbett has been working on this incorporating feedback from various groups. Once it is complete it will be distributed for comment before final version is sent to ACC. Input required from Leisure Centre prior to issue for review. **Action:** B Murray

### **Chart of Contacts**

The Chart of Contacts showing all groups involved in providing Resilience Support continues to be populated. All parties are requested to send E-mail and telephone contacts of key personnel within their organisations. This will only be shared by people within the Resilience Group. Only the 2 mobile numbers will be shared widely within the Belhelvie Parish.

### **Facebook Page**

This has been created by J Corbett .and will be updated with information as it becomes available. It has been set up to provide information and not accept comments.

### **Gala Stall**

Finance A McIntyre sent an E-mail to Aberdeenshire Council requesting information on funding sources. There is a Resilience fund of up to £2000 available. It was agreed that a costed list of items on the wish list be prepared up to the £2000 value and to list the priority items to ensure that urgent items are received. List to be prepared by 3<sup>rd</sup> May. **Action:** A McIntyre

Once list has been prepared an application needs to be raised to request the funding.

**Action:** J Corbett

SSEN funding for 2024 has not been announced for 2024. An application for the new generator for the Balmedie Leisure Centre to be proposed for this fund if the amount on offer is sufficient.

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Future Activity over the Summer Once Mobile numbers are available these are to be advertised throughout the Parish. **Action:** ALL

Depending on response to funding request items on the Wishlist to be procured. **Action:** A McIntyre Monitor potential revenue streams for purchase of items still required. **Action:** ALL

**AOB** None

The next meeting will take place at **6.00pm on Monday 29<sup>th</sup> July 2024** at the Balmedie Leisure Centre.

## **7. Planning Report (G Middleton)**

21 North Beach Road, alteration to existing house plus extension

9 Chapelwell Park, alteration to existing house and extension, Nothing decided

**ACTION:** C Wood to email all BCC members to attend the following meetings if possible

29<sup>th</sup> May Meeting at Potterton Community Centre (Barratts Development)

30<sup>th</sup> May BCC Meeting at BLC to formalise the proposal of the above.

## **8. Treasures Report and Funding Update (E Phipps)**

No transfers to report

Application for updating the paths in Balmedie has been sent to Coastal Communities, a quote of over £9,000. There is a query on whether there is a requirement for planning permission from AC as this is council land, awaiting a reply from O Deeming (AC).

**ACTION:** E Phipps to purchase Mobile phone to be procured as a BCC phone

## **9. Comments / Approval from the previous Meeting Minutes (J Fletcher)**

The minutes from the previous meeting were viewed and slightly altered, they were then proposed for approval by D McKendrick and seconded by G Middleton

## **10. Matters arising from Previous Meeting (J Fletcher)..**

**ACTION Ongoing:** Local Place Plan, LPP Meeting to be raised in April meeting

### **Potterton Road Accident Blackspot**

40mph signage now in place, this will be in operation for 18 months, No accidents in the last month.

**ACTION Ongoing:** G Drummond to continue to monitor.

**ACTION Ongoing:** Cllr Ritchie to raise the issue of the broken glass at the glass bottle bank at the side of the local shop in Balmedie. Cllr Ritchie not present.

**ACTION Ongoing:** (Officers not present) The officers are going to speak with their Sergeant that previously dealt with a similar situation and got a speed reduction on the road

Cllrs Hassan and Nicol have both brought the situation with this junction up at meetings and the AC roads department say there is nothing wrong with the road as it is.

**ACTION:** Resilience Stall to be set up at the Balmedie Gala by A McIntyre 26<sup>th</sup> May 2024

**ACTION Completed:** G Middleton asked AC Planning for an extension to the deadline for reporting comments on the Barratts Potterton Development.

**ACTION Completed:** J Fletcher arranged the use of the Potterton Community Centre for 29<sup>th</sup> May 2024.

**ACTION Completed:** D Wallace has arranged the use of BLC 30<sup>th</sup> May 2024 for NCC members meeting.

**Steven Kerr BCC Nomination,** (Item 3) S Kerr could not attend this evening, referred until next month.

**ACTION Completed:** D Wallace put S Kerr on the June 2024 BCC meeting agenda for co-option to BCC, all BCC existing members and Area Manager were advised 10 days before June 2024 meeting.

## **11. General Projects Update**

**ACTION Ongoing:** for all members to put some thought on this for discussion at next meeting.

### **ACTION Ongoing: Notice Board Replacement Projects.**

G Drummond, should start shortly as the weather has been too bad of late.

**Additional Benches,** sites to be decided, possibly Belhelvie and Balmedie Eigie Road

**Potterton Hall:** H Foxen not present, report next month

**Planters for Blackdog,** G Middleton and T Sanders to advise



## **12. External Meeting Report Back**

**Belhelvie Parish Resilience Group** (ref item 6)

**Community Council Forum** 1<sup>st</sup> May 2024 (D Wallace /A McIntyre), report next month as both absent.

## **13. Attending Nomination for Future External Meetings/Training**

**ACTION Completed:** C Wood sent list to all BCC members

### **BCT meetings now quarterly (2024)**

Monday 22<sup>nd</sup> July 2024 location TBC

Monday 28<sup>th</sup> October 2024 location TBC

Attending: A McIntyre, J Fletcher

### **MPI Milton of Potterton Stage 2 Workshop In-Person Session**

Date/time: Tuesday 28<sup>th</sup> May 2024 10.00 12.00 (noon)

Location: in-person session at Woodhill House, Aberdeen

NOTE: *"If anyone cannot attend in person and needs to join us remotely, can you please let me (Claire Young) know in advance."*

Description: Committee meeting at which the Stage 2 Workshop was requested (ref Item 5):

<https://aberdeenshire.moderngov.co.uk/ie/ListDocuments.aspx?CId=147&MId=327&Ver=4>

Organiser: Aberdeenshire Council (Claire Young)

**ACTION Completed:** C Wood sent update to A McIntyre and H Foxen

### **Belhelvie Parish Resilience Group**

6.00pm on Monday 29<sup>th</sup> July 2024 at the Balmedie Leisure Centre.

Attendee A McIntyre.

**Balmedie Country Park Meeting** 4<sup>th</sup> June 2024 (D Wallace/A McIntyre) online 6-7:30pm

## **14. New Correspondence & Communication**

28<sup>th</sup> April 2024 BCT (A McIntyre), Check who will be running the bottle stall at the fun day 28<sup>th</sup> July 2024.

May 1<sup>st</sup> 2024 Update from Cllr Hassan on the **Belhelvie Church Wall**, AC will not install rumble strips at this location, however they have installed a SLOW sign and SLOW markings.

### **9<sup>th</sup> May 2024 Potterton Road Accident Blackspot (Plodhill)**

40mph signage now in place, this will be in operation for **18 months**, No accidents in the last month.

**BCC has been informed that the Speed restriction has been lifted and will go back up to 60mph after 7 months instead of 18 months.**

**ACTION:** BCC to raise with AC councillors in the meeting, can AC Roads inspect, forward G Drummond's emails to BCC members and Councillors, discuss at June meeting. Cllr Ritchie to email Roads for update.

11<sup>th</sup> April 2024 SEPA Consultation on Potentially Vulnerable Areas Public Consultation (Live)

Deadline 24<sup>th</sup> June 2024

**ACTION Completed:** C Wood publicised on FB and circulated to all BCC members

9<sup>th</sup> May 2024 Cllr Hassan, tried to get Police to attend as they do not attend the Blackdog Residents Association (BRA), incidents of violence in Blackdog that the residents want raised with the Polce.

**ACTION:** Discuss in June meeting

14<sup>th</sup> May 2024 Louise Muirhead Balmedie Country Park Group Meeting 4<sup>th</sup> June Agenda items

**ACTION Completed:** C Wood circulated to all BCC members, check for agenda items to be sent to BCC and A McIntyre before 24<sup>th</sup> May 2024.

14<sup>th</sup> May 2024 Scott Grove Belhelvie restoration of community area (grass cutting) the failed wildflower area,

**ACTION:** Check with G Drummond where this has got with the AC Councillors after their meeting with AC Officers on the issue, discuss at BCC June meeting.

14<sup>th</sup> May 2024 AC consultation / engagement team

Consultation on the proposed Aberdeenshire Council Plan for 2024-2029.

Aberdeenshire Council's plan is a strategic document setting out how they will meet our communities' needs and expectations over the next few years.

Deadline for responses: 31<sup>st</sup> May 2024

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**ACTION Completed:** C Wood, posted on FB and circulated to all BCC members

14<sup>th</sup> May 2024 Potterton Community Action Plan update

The team will hold off on a closing their survey until after the community event on 28<sup>th</sup> May 2024

**ACTION:** H Foxen to update BCC on any further progress and plans.

15<sup>th</sup> & 20<sup>th</sup> May 2024 R Nicol (Better Balmedie) & M Brown (Whitecairns) where are the bedding plants / date for collection.

**ACTION Completed:** C Wood checked date with AC, A McIntyre to let plant contacts know the dates, A McIntyre / G Drummond to sort out collection and pick up groups.

13<sup>th</sup>/15<sup>th</sup> May 2024 Bill McKenzie damage and rebuilding of cemetery wall at Belhelvie junction

Bill has been in touch with AC about the wall and risk assessments to people using bench in the cemetery (behind the wall). Feels the complaint/enquiry has not been well handled by AC, and feels he cannot forward on the AC response because it's marked confidential any advice on this?

**ACTION Completed:** Councillors say he may share the document

16<sup>th</sup> May 2024 Community Councils Single Election Date

**ACTION Completed:** C Wood resent updated information from AC

**ACTION:** C Wood to update Website with Election arrangements for 2024, when AC have finalised their info, radio adverts, campaign, constitution template as per Claire Young's email received 16<sup>th</sup> May 2024.

18<sup>th</sup> May 2024 Bill McKenzie

Bin at children's play area opposite Whitehorse Pend dog poo bags in the bin incorrectly.

**ACTION Completed:** C Wood raised with Councillors and let B McKenzie know it will be raised at the monthly meeting and what actions the AC Councillors recommend.

**ACTION Completed:** C Wood reported to waste team, can a bin liner be added, let B McKenzie know BCC taking action. Check with AC response and let B McKenzie know what is happening.

## **15. AOB**

G Middleton has found the owner of the derelict shop across from the Chip-Shop in Balmedie, a Building Company in Turriff.

**ACTION:** D Wallace to write to the company strongly siting the health and safety of the building

**Blackdog**, architects are coming to BD to share the plans for a Community Centre, they need the AC to help get the land from Kirkwood, Cllr Ritchie said this would be taken up at the Ward Meeting and there would be an update at the next meeting.

BD council playpark was to get some knew equipment which was supposed to be installed in May 2024, it has been delayed indefinitely it appears, seems to be a problem with the AC contractor as funding is there and signed off. Cllr Nicol to chase this up for an update.

BD, given the bins have changed to every 3 weeks, there is no garden waste disposal so they are speaking about getting their own bins, T Sanders has emailed the waste department and awaiting an update.

Meeting closed 20:13

**NB These May 2024 minutes were approved at the 17<sup>th</sup> June 2024 BCC Meeting.**

**Next BCC Meeting Monday 15<sup>th</sup> July 2024 at 7:00pm F2F at Balmedie Leisure Centre and Online Teams (Resources permitting)**

**Visitors welcome.**

**Belhelvie Community Council**

**Email:** [belhelviecommunitycouncil@hotmail.com](mailto:belhelviecommunitycouncil@hotmail.com) **for the phone-in number or Teams Link**

**Web:** [www.belhelviecc.org.uk](http://www.belhelviecc.org.uk)

**Facebook:** [www.facebook.com/BelhelvieCommunityCouncil](http://www.facebook.com/BelhelvieCommunityCouncil)

**Meetings:** [belhelviecc.org.uk/meetings.html](http://belhelviecc.org.uk/meetings.html)