

BELHELVE COMMUNITY COUNCIL



APPROVED MINUTES of MEETING 18th March 2024 F2F and Online Teams

Chair: David Wallace; **Vice Chair:** Alex McIntyre **Treasurer:** Ewan Phipps
Secretary: John Fletcher **Planning Reporter:** Graham Middleton
Communications Coordinator: Carlyne Wood

Members Online: C Wood, H Foxen, E Phipps

Members F2F: D Wallace, G Middleton, J Fletcher, G Drummond, A McIntyre

Apologies: D McKendrick

Formartine Area Councillors Online: None

Formartine Area Councillors F2F: Cllr Ritchie, Cllr Hassan

Apologies: Cllr Nicol, Cllr Johnston,

Visitors: C Dryburgh, C Ross (Barratts Development), Phil Alexander (Balmedie resident), S Stachan

Visitors Online: None

1. Apologies & Introductions of any Visitors/Attendees

All attendees were welcomed and asked everyone that all matters be addressed through the chair for the F2F meeting and through C Wood for the Teams Meeting online.

2. Chairmans Opening Remarks

No opening remarks

3. Declaration of Conflicts of Interest

None

4. Police Matters & Report Review

No Police presence, they will only attend if there has been an issue raised with them in advance.

ACTION: C Wood to send the date of the April BCC meeting to the Police

No February 2024 Police report was received

ACTION: C Wood to chase up report

BCC has been contacted by a couple of residents and the Leisure Centre about the anti-social behaviour in Balmedie, it was reported that there are approximately 25 children S1 & S2 pupils and 90% are from Bridge of Don. The incidents in Balmedie have been reported to the Police by Cllr Hassan.

Police response "...we have allocated this to our Community Beat Officer Stacy Morrison to investigate and progress and in the interim we will be providing passing attention to the area when resources allow. Please continue to encourage residents to report these incidents " (101 and contact form)

ACTION: Cllrs Ritchie and Hassan to bring these incidents to the attention of the Police at their next meeting.(16/03/2024).

Police advised to report all incidents even trivial ones to Police so they are being recorded and tell the BCC or BCC members so we can feed it back to the Police.

Report anonymously through the independent charity Crimestoppers 0800 555 111.

Contact Police on 101 or using the "Contact Us" form on the Police Scotland website

<https://www.scotland.police.uk/secureforms/contact/>

Safe Drive Stay Alive Campaign: <https://www.youtube.com/watch?v=bjhWWYEdNoc>

08090807060 <https://www2.sepa.org.uk/EnvironmentalEvents>

Police (non emergency) 101 Police /Fire Brigade (Emergency) 999

5. Visitor Items

Barratts Potterton Housing Development Update

C Dryburgh gave a short account of the consultation that took place at 3-7pm on Wednesday 6th March 2024 at Potterton Community Centre, Laingseat Road. The meeting was constant and all Barratts personnel were engaged at all times, answering questions, there were 67 sign-ins, and



others that did not sign-in, probably a total of 72-76 local residents with 21 formal feedbacks and 19 emails. Lots of questions were asked about amenities, types of houses and the main concern was the roads and traffic through the village. The next stage is for Barratts to get the final planning application to AC by the end of March 2024.

The report from the meeting can be read on the AC Planning website.

6. Resilience Planning Update (A McIntyre)

1. Actions for Last Meeting

Mobile Phone Costs AM visited Vodafone shop to get costs for Pay-As-You-Go phones. These are available between £20 and £100 with an additional £10 fee for each phone. Alex also investigated cost for Virtual Sims. These cost around £5.00 per month after introductory period. It was agreed that procuring a phone and handing it between Co-ordinators would be the most cost-effective approach and given the small number of times it would swapped around it was a manageable approach. It was agreed that as soon as funds were available that a phone be purchased. The intention going forward is to provide a clear route for people to source Resilience Support and avoid reaching out on an arbitrary basis.

Potterton Community Centre Electrical Distribution. AM and SJ were to arrange this. Due to holiday commitments this hasn't happened. Agreed to undertake this at 10.00am on 26th March.

Balmedie Leisure Centre Electrical Distribution AM and BM to arrange to get this done. Due to unavailability this has not been completed. Agreed to undertake this at 2.00pm on 26th March.

Lanterns AM tabled some potential rechargeable lantern which could be purchase once finance available. MC showed a rechargeable lantern which can be powered via a USB, a small solar cell and by a hand charge. It was agreed that these offer the best option for both Resilience Centres and for home resilience.

Satellite Phones AM was to discuss with Aberdeenshire Council. This has still to be done.

Banter Article JC is preparing draft of the article. She was unable to attend the meeting. When draft available of article it is to be circulated for review. Points to be included were discussed and advised to JC. When draft issued a quick turnaround is required with any comments to meet Banter deadline. A copy of the article should be forwarded to Paul McKeown and Belhelvie Parish Church for possible inclusion in an article in the Church magazine.

2. Community Resilience Plan Document JC has been working on this incorporating feedback from various groups. Once it is complete it will be distributed for comment before final version is sent to ACC. **3. Chart of Contacts** AM tabled a draft Chart of Contacts showing all groups involved in providing Resilience Support. The chart showed a demarcation between numbers shared with public and those shared within the Group. There was a strong opposition to having personal details above the line in case the duty phone was not contactable. It was agreed that a Back Up phone should be procured. The chart is to be distributed for relevant groups to populate.

4. Vulnerable People Lists AM tabled a breakdown by area where a 'buddy' system could be implemented. The use of the word Vulnerable was questioned and it was agreed that the activity should be called a Neighbour Check. Volunteers will be sought to support this activity. It was agreed that plan as tabled was too formal an approach. More work to be done on the Neighbour Buddy scheme.

5. Facebook Page This will be created by JC and will provide contact details for the Resilience Group and be used to provide updates in an ongoing situation.

6. A.O.B An Aberdeenshire Community Resilience Framework draft was sent to BCC for review. AM to distribute to all parties for any comments. Comments to be sent before next BCC meeting on 15th April. The possibility of a stall at the upcoming Balmedie Gala was discussed. It was felt that this provided an opportunity to get the message on what the BPRG are about and the importance of resilience in the home. It was agreed that this was a good idea. Everyone has been asked to come up with ideas which will be discussed at the next meeting which will be scheduled earlier than planned to allow for agreement on the Gala stall.

7. Date of Next Meeting The next meeting will take place at 6.00pm on Monday 29th April 2024 at the Balmedie Leisure Centre.

ACTION: All to read the framework sent by C Wood and discuss at BCC meeting April 2024

7. Planning Report (G Middleton)

BELHELVIE COMMUNITY COUNCIL



Nothing validated, none decided

8. Treasures Report and Funding Update (E Phipps)

E Phipps Insurance issue, Zurich Insurance Presentation, policy has been renewed, awaiting a reply on a couple of points, which E Phipps is following.

No transactions since last month.

9. Funded Projects Status Update (E Phipps)

ACTION Ongoing: E Phipps asking for new projects that the BCC can be involved in.

Scottish Landfill Communities Fund is open Wednesday 20th March 2024 until 5th June 2024 (Scottish Action Fund) it is open to Community Councils, BCC need some ideas if we get allocated some funds. The fund covers community recycling, public amenities, biodiversity and historic buildings.

10. Comments / Approval from the previous Meeting Minutes (J Fletcher)

The minutes from the previous meeting were viewed and slightly altered, they were then proposed for approval by G Middleton and seconded by G Drummond.

11. Matters arising from Previous Meeting (J Fletcher)..

ACTION Ongoing: Local Place Plan, LPP Meeting to be raised in April meeting

Planters for the Villages (Drawings from G Drummond of various sizes)

ACTION: J Fletcher to email M Brown (Whitecairns) to see if he requires planters, A McIntyre to speak with R Nicol (Better Balmedie) to see if she requires planters. H Foxen will check for Potterton and get in touch with G Drummond. G Drummond will deal with Belhelvie.

ACTION Ongoing: E Phipps to see how much money we have to spend on the planters.

Potterton Road Accident Blackspot

40mph signage now in place, this will be in operation for 18 months, No accidents in the last month.

ACTION Ongoing: G Drummond to continue to monitor.

H Foxen asked if one of the 40mph signs which is very faded (B999) could be replaced.

ACTION Completed: J Fletcher emailed Cllr Nicol to ask Roads Dept.

ACTION: A McIntyre to speak with P Alexander on the bus issue, A McIntyre attended the Bus Forum received the replies to all questions asked.

ACTION: Corrugated roofing dumped at the path at the sewage plant still in place AC to be informed

ACTION Completed: **Potholes Eigie Road Balmedie**, Reply from Cllr Nicol (ref item 15)

ACTION: Cllr Ritchie to raise the issue of the broken glass at the glass bottle bank at the side of the local shop in Balmedie.

Pavement Parking, residents saying there is an issue, because of the new law which started in December 2023 which does not allow for pavement parking. In some roads and side roads it would be very difficult if not possible to get emergency services to their destination, especially Forsyth Road to the school

ACTION: Councillors to check to see if there are any dispensations to villages

11th January 2024 changes to **bin collections** information from AC, changes starting 26th February 2024, Forwarded to BCC members.

ACTION Completed: Share publicity from AC (FB posts, press releases etc) when available on FB, website and notice boards).

12. General Projects Update (E Phipps)

ACTION Ongoing: for all members to put some thought on this for discussion at next meeting.

Potterton Community Hall (H Foxen)

During coffee mornings there will be a schedule for people attending to make comments about what could be done to improve the village. A new group is using the Community Centre called Rainbow Rogues.

ACTION: A McIntyre to meet with S Jenkins (Potterton) about generator

Notice Board Replacement Projects

G Drummond, should start shortly as the weather has been too bad of late.

Additional Benches, sites to be decided, possibly Belhelvie and Balmedie Eigie Road

Barratts Potterton Public Consultation Meeting (ref item 5)

BELHELVIE COMMUNITY COUNCIL



New Project Development Suggestions, replacement windows in Potterton CC and football changing rooms, Potterton Action Group to try and put pressure on AC (Reece Ironside) to see if his budget would cover this.

13. External Meeting Report Back

Zurich Insurance Presentation attendee E Phipps (ref item 8)

14. Attending Nomination for Future External Meetings/Training

ACTION Completed: C Wood sent list to all BCC members

BCT meetings now quarterly (2024)

Monday 22nd April -2024 location TBC

Monday 22nd July 2024 location TBC

Monday 28th October 2024 location TBC

Community Councils webinar with Scottish Empty Homes Partnership

Date/time: Wednesday 20th March 2024 16:00

Location: Online

Description: aimed at Community Councillors with the focus primarily on the issues faced by neighbours of empty homes

Organiser: The Improvement Service with Empty Homes Advice Service

ACTION Completed: C Wood circulated to all BCC members

Balmedie Country Park Group

Date/time: Wednesday 20th March 2024 18:00-19:30

Location: Online

Description: Regular Country Park meeting

Organiser: Aberdeenshire Council

ACTION Completed: C Wood circulated to all BCC members

Attending: A McIntyre, J Fletcher

Resilience meeting

Date/time: Monday 25th March 2024 18:00-19:30

Location: Balmedie Leisure Centre

Description: Local community resilience group meeting

Organiser: Alex McIntyre

ACTION Completed: Discussed at BCC march meeting

Potterton Community Action Plan Coffee Morning

Date/time: Friday 5th April 2024 10.30 12.30

Location: Potterton Community Centre

Description: Coffee Morning to gather local views and promote the survey

Organiser: Jacky Niven (External consultant to AC - Community Action Plan Development)

ACTION Completed: C Wood circulated to all BCC members

ACTION: H Foxen / J Niven to contact BCC if they require this promoted through post on FBN/Notice boards

Community Engagement Event Proposed Planning Application, Development of Solar Farm, Battery Energy Storage (BESS) Dams of Craigie

Date/time: Tuesday 23rd April 2024 13.00 – 20.00

Location: Axis Centre, 9 School Road, Aberdeenshire, AB21 0WD

Description: Community Engagement Event

Organiser: Robert Grant, Senior Planning and Consents Manager - Blackhall & Powis Ltd, on behalf of Lower 48

ACTION Completed: C Wood circulated to all BCC members 7th March 2024

MPI Milton of Potterton Stage 2 Workshop In-Person Session

Date/time: Tuesday 23rd April 2024 10.00 12.00 (noon)

Location: in-person session at Woodhill House, Aberdeen

NOTE: *"If anyone cannot attend in person and needs to join us remotely, can you please let me (Claire Young) know in advance."*

Description: Committee meeting at which the Stage 2 Workshop was requested (ref Item 5):

<https://aberdeenshire.moderngov.co.uk/ieListDocuments.aspx?CId=147&MId=327&Ver=4>

BELHELVE COMMUNITY COUNCIL



Organiser: Aberdeenshire Council (Claire Young)

ACTION Completed: C Wood circulated to all BCC members, check who to attend in April meeting.

15. New Correspondence & Communication

21st Feb 2024 John Fletcher asking Cllr Nicol if she was able to progress the issue of the faded 40mph sign

21st Feb 2024 - John Fletcher / David Wallace has he heard any more from potential new member Steven Kerr (John sent him the CC nomination form)

ACTION: J Fletcher to prompt by email.

27th Feb 2024 Terrorism Protection of Premises Bill consultation and webinars

ACTION Completed: C Wood circulated information to Sand Bothy, Wee Kirk, Leisure Centre, Brethren Church and Forsyth Annexe contacts

3rd March 2024 dog fouling and new bin - Graeme Fyvie (AC)

BCC copied into email to Andrew Hassan about trial of a dog litter new bin near bus stop on Eigie Road

4th March 2024 Sleeper planters project – Gavin

ACTION Completed: BCC to discuss and agree next steps.

ACTION Completed: C Wood sent draft Asset Register for comments and how to manage assets as part of new projects

12th March 2024 Feedback Sought on Aberdeenshire Community Resilience Framework Deadline: 3rd May 2024

ACTION Completed: C Wood circulated to all BCC members

ACTION: Agreed A McIntyre to lead response, members to send comments to A McIntyre.

12th March 2024 notes from the Formartine Community Council Forum 21st February 2024

ACTION Completed: C Wood circulated to all BCC members

18th March 2024 update from Cllr Nicol.

"Good news which is likely to come from colleagues tonight Eigie Road to be closed for work on the many potholes and deteriorating conditions during the Easter holidays. I've been making the case for over a year to get landscaping sorted at the Balmedie roundabouts. These are the entrance to the village now due to the road changes over the years and kept raising why weren't they being looked after, not even any grass cutting? I've had confirmation that the Council will be responsible for the landscaping here, where as previously this was thought to be under the AWPR roads.

16. AOB

Banter

Deadline for articles Friday 19th April 2024 (delivery Sat 18 May 2024)

ACTION: Article contents to be discussed at BCC meeting

Meeting closed 21:35

NB These March 2024 minutes were approved at the 15th April 2024 BCC Meeting.

Next BCC Meeting Monday 20th May 2024 at 7:00pm F2F at Balmedie Leisure Centre and Online Teams (Resources permitting)

Visitors welcome.

Belhelvie Community Council

Email: belhelviecommunitycouncil@hotmail.com **for the phone-in number or Teams Link**

Web: www.belhelviecc.org.uk

Facebook: www.facebook.com/BelhelvieCommunityCouncil

Meetings: belhelviecc.org.uk/meetings.html